

# BOARD OF EDUCATION AGENDA



## UNIFIED SCHOOL DISTRICT #354 119 Main St. Claflin, Kansas 67525 BOARD OF EDUCATION

USD #354 Office  
July 13, 2009  
7:00 p.m.

### Unofficial

#### A. CALL TO ORDER: Mr. Bert Besthorn, Board President

1. Election of Officers: 2009-10
  - a. Board President
  - b. Vice President
  - c. Appointment of Clerk & Treasurer

#### B. ACTION ITEMS

1. Approval of Agenda
2. Approval of Invoices
3. Treasurer's Report

#### C. RECOGNITION OF VISITORS

#### D. ORGANIZATIONAL AND PROCEDURAL ITEMS FOR 2009-10

1. Appointments:
  - a. Official Depository of District Funds
  - b. Food Service Representative and Hearing Officer
  - c. Title IX Hearing Officer
  - d. Truant Officers for Schools
  - e. Section 504 Coordinator
  - f. District KPERS (Kansas Public Employees Retirement System) Representative
  - g. AHERA (Asbestos Hazard Emergency Response Act) Designated Person
  - h. Freedom of Information Officer
2. Select Attorney or Law Firm for District Legal Matters
3. Board Member to Governmental Relations Network (GRN)
4. Board Member Representative to PDC (Professional Development Committee)
5. Designated Newspaper for District Legal Publications
6. Authorize Petty Cash Funds and Set Limits
7. Approve Generally Accepted Accounting Principals (GAAP) Waiver
8. Approve 1116 Hour School Year
9. District Mileage Rate for Reimbursement for 2009-10
10. Approve Board Clerk Signing Purchase Orders in Superintendent's Absence
11. Resolution Authorizing Early Payment of Claims
12. Student Fees for 2009-10
13. Approve Participation in SFSA (School Food Service Agreement)
14. Set Regular Board Meeting Dates

## **D. ORGANIZATIONAL AND PROCEDURAL ITEMS (Continued)**

15. Approve Policies and Resolutions
  - a. District Inoculation Policy
  - b. Family Rights and Privacy Notice
  - c. Non-Discrimination Policy
  - d. Resolution for Destruction of Records
  - e. Resolution for Principals Accounting for Gate Receipts and Receipts for Activity Funds
  - f. Resolution for Public Records
16. Review of Procedures:
  - a. Organizational Chart
  - b. Insurance Schedules
  - c. 2009-10 Board Meeting Refreshment Schedule
  - d. Monthly Board Member Scan Invoices Schedule
17. Adopting New Policies Resolution
18. Authorize Securing Fuel Bids
19. Authorize Securing Milk Bids
20. Home Rule Resolution

## **E. OLD BUSINESS**

1. District Policy

## **F. NEW BUSINESS**

1. Authorize Publishing 2009-10 Budget- Set Budget Hearing Date
2. Elementary and Jr/Sr High Handbook Changes
3. Classified and District Handbook Changes
4. Boiler Payment
5. Kitchen Equipment – Mobile Heater/Proofer

## **G. DISCUSSION ITEMS**

1. Back to School Picnic
2. Enrollment Information in Local Papers
3. Preliminary Budget Report for 2009-10
4. Concession Stand
5. 2009-10 Goals

## **H. SUPERINTENDENT AND PRINCIPAL REPORTS**

## **I. BOARD MEMBER COMMENTS**

## **J. EXECUTIVE SESSION**

## **K. ADJOURNMENT**